

## PRIVACY NOTICE

### *Children in Early Years Settings*

Dear Parent

#### **Privacy Notice - Data Protection Act 1998**

Hampshire County Council are the Data Controller for the purposes of the Data Protection Act. We collect information and may receive information about your child from your Early Years Setting. We hold this personal data and use it to:

- Support your child's teaching and learning;
- Monitor and report on their progress;
- Provide appropriate pastoral care;
- Deliver our statutory duties, including financial & sufficiency planning;
- Carry out statistical analysis; and
- Assess how well your Early Years Setting is doing.

This information includes your child's contact/address details, date of birth, attendance for funding allocations, Foundation Stage Profile results and personal characteristics such as your child's gender, ethnicity, first language and special educational needs.

***We will not give information about you to anyone outside the County Council without your consent unless the law and our rules allow us to.*** We are required by law to pass some of your information to the Department for Education (DfE).

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please look at the following websites:

- Hampshire County Council:  
<http://www3.hants.gov.uk/education/schools/schoolsdataprotection/fairprocessing.htm> and
- The Department for Education:  
<http://media.education.gov.uk/assets/files/doc/w/what%20the%20department%20does%20with%20data%20on%20pupils%20and%20children.doc>  
<http://www.education.gov.uk/researchandstatistics/childrenandyoungpeople/a0064391/who-the-department-passes-pupil-data-to>

If you are unable to access these websites, please contact the LA or DfE as follows:

- Colin Payne, Data and Information Manager  
Children's Services Department  
Hampshire County Council  
Elizabeth II Court East  
The Castle  
Winchester  
SO23 8UQ  
Website: <http://www.hants.gov.uk/>  
Email: [childrens.services.dp@hants.gov.uk](mailto:childrens.services.dp@hants.gov.uk)  
Telephone: 01962 845700
- Public Communications Unit  
Department for Education  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT  
Website: [www.education.gov.uk](http://www.education.gov.uk)  
Email: <http://www.education.gov.uk/help/contactus>

Telephone: 0370 000 2288